

**Regular Meeting  
of the Town Of Ignacio Board of Trustees  
Wednesday, July 1, 2015**

- I. **CALL REGULAR MEETING TO ORDER: PLEDGE OF ALLEGIANCE AND ROLL CALL:** Mayor Stella Cox called the Regular Meeting to order at 6:10 p.m. Trustees Present: Mayor Protem Alison deKay, Thomas Atencio, Sandra Maez, Edward Box III, and Dixie Melton Staff: Kirk Phillips, Acting Town Manager; Georgann Valdez, Town Clerk; Jackie Mejia, IT; Dan Naiman Community Development Coordinator. Audience: Carol Mc Williams from Pine River Times; Gina Schultz. Clint LaBattaglia, Mark Garcia.
- II. **PUBLIC COMMENT:** Clint LaBattaglia asked for an internship with the Town and presented a letter of his request to the Board and staff. The Board appreciated his interest and stated it would be a great experience.
- III. **UNFINISHED BUSINESS:**
  - A. **HINTONBURDICK AUDITOR ENGAGEMENT LETTER:** Following staff's recommendation, Mayor Protem deKay moved to approve of HINTONBURDICK CPAs and Advisors for Auditor for the next three years 2016-2019. Trustee Box seconded. The motion passed by unanimous voice vote.
  - B. **PHASE III GAS MAIN REPLACEMENT GRANT FUNDS / APPROVE MATCH AND AWARD CONTRACT:** Dan explained the bids for the gas main replacement exceeded the amount budgeted; staff requested supplemental funds from DOLA and the Board approved the match at the last meeting. The project entails abandoning the old gas line in the SH 152/170 Intersection and replacement of quarter mile of the gas main. Dan recommended awarding the contract now, while waiting for the additional funding from DOLA approximately 30 days. The Bids submitted are only good for 90 days and Ken Charles from DOLA said it is good to have everything in place. It was also recommended to do the project all at one time instead of in phases. Timeline is to coordinate work with the intersection light installation. If DOLA funds do not come in; the Town will be responsible for the \$98K. Future gas projects and funding was discussed. **Trustee Atencio moved to approve Phase III gas main line replacement project and authorize staff to award the contract. Second by Trustee Melton. Motion passed by unanimous voice vote.**
  - C. **Community Room Roof Bids/Approval to Use Façade Funds:** Three bids were received and reviewed by staff. Dan outlined the roof replacement project, will oversee the work and draw up a contract for the contractor. Discussion followed regarding insulation and use of the Façade funds. The Façade Funds have been available to the community for three years and there has been no interest from the community. It was the auditor's recommendation to move these funds back into the General Fund. **Mayor Protem deKay moved to authorize Dan**

to use his discretion in awarding the bid, and to use Façade Funds not to exceed \$9k. Seconded by Trustee Maez. The motion passed by unanimous voice vote.

#### IV. NEW BUSINESS:

**A. Resolution #05 – Farmer’s Fresh Market’s Grease Interceptor Revocable Permit within the Town Right of Way:** Dan explained this was overlooked with the initial approval for the building of the new market; the grease trap is already in place. Town Attorney has reviewed and approved the Resolution. **Mayor Protem deKay moved to approve Resolution #05 – Farmer’s Fresh Market’s Grease Interceptor Revocable Permit within the Town Right of Way. Second by Trustee Box. The motion passed by unanimous voice vote.**

**B. Interim Town Manager Discussion (Mark Garcia):** Acting Town Manager Kirk Phillips stated the Board appointed him as interim Town Manager to handle the day to day operations of the Town, but is not trained to handle specific projects. Ken Charles from DOLA stated there are professionals with town administration experience that are available as interim administrators. One of those individuals is Mark Garcia from Pagosa Springs, who he has known for 20 years and has extensive experience as Town Manger.

Mark has been serving as interim Town Administrator in Silverton since October. This is his fifth stint as interim administrator after 19 years in Pagosa Springs including Antonito, Center, Monte Vista and Alamosa. He is also currently working for the City of Ouray on a pool project. He has a degree in engineering, and likes working with local governments. He has worked with federal and state governments as well.

He is interested in working in Ignacio; his hourly rate is \$60 since 2008, no benefits plus mileage. His plan would be to do an organizational assessment, meet with staff; hear concerns and issues; review policies and codes and help the organization run efficiently. He will serve at the Board’s pleasure: facilitate meetings or come in as a consultant. He has experience in budgets; personnel issues and building a relationship with the Board. He would encourage department heads to work with the Board; would be transparent and have an open door policy. He will return calls and emails from citizens; earn the community’s trust in the organization and staff, to let them to the work. In Center he worked with their gas system and utility rates and billing.

Mr. Garcia could help with the search for a permanent Town Manager and with the transition process. Trustee Atencio asked if he would consider a Town vehicle in lieu of mileage, which he would consider. He could also work from home, can attend community meetings. If the Board is inclined to bring him on, would like to start after Labor Day. In the meantime, he is available to work with Dan or Kirk on the intersection project, on an as needed basis.

**V. MISCELLANEOUS:**

- Safety survey of the bucket truck resulted in taking it out of service for safety reasons. Staff borrowed a vehicle from a construction company to hang banners. Rental rates are \$700-\$1100 per week for a platform truck which is needed to trim the trees in right of way. Purchase of a new vehicle, contracting out the work, charging for hanging banners and scheduling work were discussed.
- Linda K Moore has requested to opt out of using the irrigation service and charges; Kirk explained the tap cannot be capped off, the Town is paying the irrigation loan back; and if she is allowed to opt out it will open the door for others to follow. The irrigation rate is \$20 for 6 months. Others have asked to opt out of trash service but because of our contract with Transit Waste, it has not been allowed. This will set a precedence to allow customers to choose which services they do not want. The Board decided there is no option to opt out of any service provided by the Town.
- Mayor Cox will be touring the new High School at 1:00 p.m. tomorrow; if anyone is interested, call the School.
- Dan informed the Board that Senate Bill 152 Broad Band will be a ballot issue, with the opportunity for municipalities to opt out of the legislation, giving them more control over Broad Band and better manage their fiber network. More information to follow next month.
- Dan had a conversation with Johnny Valdez, owner of Four Corners Motorcycle Rally regarding how Town and Rally can work together for mutual benefit. Mr. Valdez offered to help the Town cover anticipated expenses through a percentage of ticket sales. Board members were cautious, stating in the past, the Town has been promised things, and then the other parties don't follow through. Dan said we would not negotiate fees, and the Town cannot restrict vendors on private property. Dan stated he is looking out for Town's interest and wants the costs to the Town covered. Mr. Valdez's letter was presented to the Board offering 5% usage fee up to \$100,000 of general admission ticket sales. No action was taken.

**VI. EXECUTIVE SESSION: For Negotiations pursuant to C.R.S. 24-6-402-(4)(e): Ed Box moved to go into Executive Session for negotiations. Trustee Melton seconded. The motion passed by unanimous voice vote.** The regular meeting was closed at 7:55 p.m. The executive session was held for the purpose previously stated. No action followed the Executive Session. The Executive Session concluded at 8:55 p.m.

**VII. ADJOURNMENT:** Being no further business before the Board, Mayor Cox adjourned the meeting at 8:57 p.m. The next regular meeting will be July 15, 2015, at 7:00 p.m. at the Abel F. Atencio Community Center at 570 Goddard Avenue.

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**Stella Cox, Mayor**

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**Date**

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**Attest: Georgann Valdez, Town**